

Report of Area Leader – South East Leeds

Report to South Leeds (Outer) Area Committee

Date: Monday 16th September 2013

Subject: Summary of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Ardsley and Robin Hood Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report presents an update on the key work taking place within the Outer South Leeds area, not covered elsewhere on the agenda

Recommendations

The Area Committee is asked to:

- a) Note the contents of the report and make comment as appropriate
- b) Agree nominations to Area Committee Sub Groups
- c) Support the transfer of Rose Lund Community Centre to Children's Services
- d) Agree locations for Financial Fitness Project courses

1.0 Purpose of this report

- 1.1 To bring to Members' attention in a succinct fashion, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Area Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background information

- 2.2 Members will recall at the July 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum

- 3.1.1 The minutes of the meeting held on 28th June will be approved at the meeting scheduled for 6th September 2013 and will be presented to a future area committee.

4.0 Outer South Area Committee Priorities and Actions

- 4.1 At the September 2012 Area Committee members agreed the development of a Business Plan that outlined all delegations, ward profiles and a Priorities and Action Plan setting out the main priorities of the Committee.
- 4.2 It was agreed at previous meetings that members would be provided with a refreshed version of the Priorities and Actions. This is attached for comment and approval at **Appendix 1**.

5.0 Updates by theme: Children & Families

5.1 Children & Young People's Working Group

- 5.1.1 The Outer South Children & Young People's Working Group met on Thursday 23rd May 2013 and reviewed and approved the revised Terms of Reference. The draft minutes were presented to a previous Area Committee. The next meeting of the group scheduled for September has been cancelled pending the work of the Activities Fund Steering Group. This group will develop an action plan for the Activities Fund delegation which will then be approved at Area Committee. Once finalised it is expected that the Activities Fund Steering Group will come to an end and the Children & Young People Working Group will be reinstated.

5.1.3 Activities Fund Delegation

- 5.1.4 The Activities Fund Steering Group met on 10th July 2013 and minutes were presented to the 15th July meeting. Area Committee approved funding for two mini-breeze events to take place in Ardsley & Robin Hood and Morley.

- 5.1.5 The sub group meeting also agreed to extend the consultation about next year's priorities for children and young people by carrying out consultation with the young people they work with and also asking other organisations to carry out this consultation. Once the results have been received and analysed there will be a further discussion about priorities for activities for the remainder of 2013/14 and planning for spend in 2014/15.
- 5.1.6 Area Committee is asked to give the Activities Fund Steering Group the authority to make decisions on allocating funds to programmes of activities on behalf of the Area Committee. This will enable programmes of work, based on the outcome of the consultations, to be developed and progressed and avoid delay in implementing programmes of activities for children and young people. Any decisions made would be reported to future Area Committee meetings.
- 5.1.7 At the last Area Committee Members raised a query in relation to ensuring all young people have access to activities and the potential for an increasing number of children & young people falling into the targeted category. Children's Services has confirmed the aim to collectively ensure that the budget for geographically targeted youth work is spent on those young people who need extra support to engage in these activities. Youth work providers will become the conduit between the most hard to reach groups and the universal providers, whether these are Breeze Youth Activities, sports, arts or other providers.

6.0 Updates by Theme: Sustainable Economy and Culture

6.1 Community Centres Sub Committee

- 6.1.1 The Community Centres Sub Committee last met on 15th May and draft minutes were presented to a previous Area Committee. The next meeting is scheduled for 6th November 2013 and minutes will be presented to a future Area Committee meeting.

6.2 Rose Lund Community Centre

- 6.2.1 Following consultation with Rothwell ward members and the Outer South Community Centres sub group, approval was given by the Outer South Area Committee, Children's Services Asset Management Board and the Director of E & H to transfer the Rose Lund Centre from Environment & Housing to Children's Services. This came into effective on 1 September 2013. Lettings are now dealt with by Children's Services. The lettings team can be contacted on 247 5598 or educ.lettings@leeds.gov.uk.
- 6.2.2 Children's Services will be informing the local community of this change via leaflets, newsletters and notice boards. New signage containing the new contact details will be installed.
- 6.2.3 The caretaker will continue to work at the Rose Lund Centre so apart from the different contact details for lettings, users should not experience any difficulties in accessing the building.

6.3 The Point Steering Group

6.3.1 The Point Steering Group last on 1st July 2013 and the minutes are attached at **Appendix 2**. The next meeting is scheduled for 25th November 2013 and minutes will be presented to a future Area Committee.

6.4 Morley Empty Shops Fund

6.4.1 The Empty Shops Fund is available for shops in Morley and landlords can apply for a maximum of £2,600 towards the costs of replacing shop fronts. To date three premises have benefited from the fund and there is a remaining balance of £5,457.00.

6.5 City Wide Asset Review

6.5.1 Following the establishment of the Budget Plus Programme, the South East Area Support Team (AST) has been supporting the city wide Asset Review, as an element of the Programme. The review aims to see a reduced asset base that is more efficient and effective in delivering integrated services to our customers and achieves significant savings for the council.

6.5.2 Middleton Park Ward was the initial area to be identified as the pilot for the South East, but the asset review is being undertaken across the whole of the South East area. AST has supported Asset Management in the production of a comprehensive list of assets for each Ward and Area Committee, while also adding local context on usage, sensitivities, together with leasing and management arrangements.

6.5.3 The city wide approach seeks to ensure that all Members have been briefed on the asset review. AST has led on arranging 10 of the 11 ward Members briefings in the South East. Briefings have been held for Ardsley and Robin Hood and Rothwell Members and a joint briefing was held for Morley North and Morley South Members. Following a review of the first couple of ward Member briefings in the South East, AST and the project team made some amendments to the format to enhance the outcomes for future briefings.

6.5.4 A presentation to the Third Sector Partnership and a meeting with members from ASPIRE has initiated a conversation with the third sector. Introducing them to Budget Plus and the asset review and exploring how they would like to be involved. Learning from past experiences the group identified the need to produce a clear, simple process that would allow the third sector and LCC to work together to lease, manage and transfer local assets. AST will ensure that this engagement continues to include other key local third sector partners.

6.5.5 The council has been invited by the Government property Unit and the Local Government Association to join the Government's One Public Estate pilot programme. Other authorities in the region taking part include Sheffield and Hull. The purpose of the pilot is to test the extent that the public sector within an area can operate more effectively by considering assets jointly.

7.0 **Updates by Theme: Safer and Stronger Communities Board**

7.1 Outer South Environmental Sub-Group

7.1.1 The Outer South Environmental sub-group met on Wednesday 24th April and minutes were presented to a previous Area Committee. The next meeting is scheduled for 25th September 2013 and minutes will be presented to a future Area Committee.

7.2 Community Learning

7.2.1 The council is contracted as the local fund manager by the Skills Funding Agency to deliver a programme of Community Learning that aims to provide a broad and balanced programme of targeted learning opportunities for adults aged 19 and over (25 and over for Learners with Learning Difficulties and/or Disabilities).

7.2.3 Leeds City Council Employment and Skills Service are managing the programme, and the £1.6 million available to commission activity for the 2013/14 academic year went out for tender on www.yortender.co.uk.

7.2.4 Areas included in Community Learning:

- Personal and community development
- Family English, Maths and Language
- Wider family learning, supporting different generations of family members to learn together
- Skills for Jobs
- Targeted Learning
- Community Responsive (responding to an emerging need e.g. retail training for local residents in preparation for job opportunities arising from a new development)

7.2.5 South East Area Support Team promoted the funding through local networks and coordinated a response to identify priorities in the South East to inform the commissioning process. These priorities are:

i) Skills for Jobs

ii) Community Responsive, e.g. support for impacts of Welfare reform or to respond to an emerging need like employability learning ahead of a new business development

iii) Targeted Learning - opportunities to support the health and wellbeing agenda with learning provision for people with learning disabilities, mental health problems or that support older people to live independently.

7.2.6 Over 80 interested parties attended a two hour briefing session on Thursday 16th May 2013 at the Carriageworks. The tender process closed on 12th June and 42 bids were received from 33 organisations. Employment and Skills Service aim to make contract awards by the middle of August, with the programme of learning in place for September 2013.

7.3 Community Safety

7.3.1 Community Safety Partnership and Priorities

The Safer Leeds Executive has agreed new priorities for 2013/14 as follows:

- Strengthening the partnership approach to support a reduction in **domestic abuse**
- Continued focus on reducing **domestic burglary** and its impact across Leeds
- Effectively tackle and reduce **ASB** in our communities
- Improve our understanding of and approach to deal with **Child Sexual Exploitation**
- Reduce **re-offending**
- Deal with increased use of **legal highs and cannabis** in the city

7.3.2 The South Leeds Community Safety and Environmental Partnership will bring Area Lead Members together with partners across South Leeds to deliver on the Safer Leeds priorities and locally identified priorities. This Partnership replaces the Crime and Grime model following a review of effectiveness of that structure. The first meeting of the group is due to take place on 5th September 2013. The Area Lead Member for Environment and Community Safety will have a key role to represent the views of ward members in the Partnership. A strategic plan for South Leeds will be agreed at that meeting and will be circulated to Members via the Area Lead Member for comment.

7.3.3 Community Safety Area Lead role

Following the appointment of Area Lead roles, Munaf Patel, Head of Localities and Safeguarding is due to convene a meeting of all the Area Lead Members for Community Safety in the city. The aim of the meeting will be to further develop the relationship between Leeds Community Safety and Area Committees through the Area Lead Member role, reach an agreement about the format and content of annual reports to Area Committees and other periodic updates during the year. The next Community Safety report to Outer South Area Committee was due in September and in the light of this proposed meeting, it has now been deferred to December in order to take account of Area Lead Member views. Members are invited to make comment via the Area Lead.

7.3.4 Progress against key strategic and local priorities

The following paragraphs are an overview of key activity on local and citywide priorities. As outlined above at 7.3.3, Members views will be reflected in the content of future Summary of Key Work progress updates.

7.3.5 Reducing domestic abuse

At a citywide level, the Domestic Abuse Strategy is being refreshed with new local delivery mechanisms. Locally, the South Leeds Alcohol Reduction Partnership is focussing on improving access to alcohol treatment and support for families affected by Domestic Abuse.

7.3.6 Tackling ASB in communities

NPT Inspectors have reinstated multi agency Tasking in each area to focus activity to address ASB. Discussions are on-going to determine how the Tasking approach can best support delivery of services to the Family First Leeds cohorts.

7.3.7 Child Sexual Exploitation (CSE)

The Leeds Children's Safeguarding Board has established a sub group to develop a response to CSE across the city. A South Leeds Practitioners Forum has been set up to share information about the issue, identify hotspots and promote good practice in sharing intelligence and supporting young people involved in CSE. The next meeting is due to be held late September.

7.3.8 Morley Police Station

Further to previous updates given to the Area Committee, West Yorkshire Police has advised that the application for funding from the Area Committee is not being progressed at this time. West Yorkshire Police are in the process of restructuring helpdesk staff and as a consequence there are a number of vacancies within the Division. The restructure is due for completion late July/early August. A review of demand for helpdesk service will be carried out by the NPT Inspector once that has been completed. The information gathered will then be used as the basis of decisions about helpdesk opening times.

8.0 Updates by Theme: Health and Well being

8.1 The South East Health and Wellbeing Partnership has reviewed arrangements and draft proposals are out to the existing partnership membership for consultation. A copy of the draft proposals is attached at **Appendix 3**.

8.2 International Day of Older Persons

8.2.1 The International Day of Older Persons is celebrated annually on 1st October and is aimed at recognising the contributions of older persons and examines issues that affect their lives. Area Committee has approved the allocation of £2,000 to deliver events that coincide with the International Day of Older People. South East Area Support Team has engaged with partners to deliver two events.

1st October 2013 at Morley Town Hall and
4th October 2013 at Blackburn Hall

8.2.2 Both events will be marketplace in style and services and partners have been invited to host a stall and provide information and advice to older people. Refreshments, entertainment and transport will be provided.

8.2.3 Members are asked to note the dates. Updates will be provided to future Area Committees.

8.3 Welfare Reform

8.3.1 The South East Welfare Reform Group continues to meet. A full report is presented elsewhere on the agenda.

9.0 Updates By Theme: Housing and Regeneration

9.1 Conservation Audits

9.1.1 Following a further round of public consultation that ran from January to March 2012, all consultation responses are being reviewed and considered and amendments made to the appraisal and proposed boundary as appropriate. The project was discussed at Planning Board on 29 November 2012. The appraisal and boundary review may also be considered by Executive Board. If approved, the revised boundary will be designated and the appraisal will be adopted as a material consideration in the planning process.

10.0 Local updates

10.1 Ward Member Briefings

The next round of ward member briefings will take place in September.

10.2 Community First Grants

10.2.1 Community First Grants are summarised at **Appendix 4**.

10.3 Morley Town Centre Management Board

10.3.1 At the Annual General Meeting of the Morley Town Centre Management Board on 14th June 2013 there was one change to the constitution. Namely that 4d) was deleted therefore there will be no annual rotation between Chamber and Town Council for the positions of Chair and Vice Chair.

10.3.2 There were no other amendments to the constitution.

10.4 Strengthening Relationships between Town and Parish Councils

10.4.1 At the July 2013 Area Committee meeting Members agreed to establish a working group to agree options for strengthening links and report back to Area Committee.

10.4.2 The first meeting of the group is scheduled for 11th October 2013. Members are asked to note that Town Clerk Karen Oakley has been nominated to represent Morley Town Council.

11.0 Corporate Considerations

11.1 Consultation and Engagement

11.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is received at the Area Committee.

11.2 Equality and Diversity / Cohesion and Integration

11.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

11.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

11.2.3 A light touch Equality Impact Assessments is carried out for all projects.

11.3 Council Policies and City Priorities

11.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

11.4 Resources and Value for Money

11.4.1 There are no resource implications as a result of this report.

11.5 Legal Implications, Access to Information and Call In

11.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

11.5.2 There are no key or major decisions being made that would be eligible for Call In.

11.5.3 There are no legal implications as a result of this report.

11.6 Risk Management

11.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Wellbeing budget complete a section identifying risks and solutions as part of the application process.

12 Conclusions

12.1 The report provides up to date information on key areas of work for the Area Committee.

13.0 Recommendations

13.1 The Area Committee is asked to:

- a) Note the contents of the report and make comment as appropriate;
- b) Agree nominations to Area Committee Sub Groups;
- c) Support the transfer of Rose Lund Community Centre to Children's Services;
- d) Agree locations for Financial Fitness Project courses.

14.0 Background documents¹

14.1 There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.